

32 rue Yves Toudic - 75010 Paris - FRANCE

The International Office

Electoral and Membership Commission: Membership Application Guidelines

1- Applications Forms

- Biographical Forms (except from the Open Section) must be sent officially from the President of National Sections. (Applications sent by individual members will not be accepted.)
- Biographical Forms must not be handwritten.
- Use the correct AICA biographical form and send as a .pdf. Available at this address: http://aicainternational.org/en/become-a-member-3/
- Please submit all required information, including evidence of sustained activity over the last three years, on the Form.
- NB curriculum vitae and /or supporting material should not be attached.

2- Period for sending Applications

Please send applications to the AICA Office in Paris one month prior to the Administrative Council (usually in early March) or one month prior to the General Assembly (usually in early October).

3- Title of file

Please, title the file of each Biographical Form:

EMC_month/year_SECTION_NAME_FirstName.pdf

Example: EMC March 16 FRANCE DUPOND Camille.pdf

n)	EMC 2010	
	AICA International (aica.office@gmail.com)	
	EMC 2016	
	MC 2016	
ndf (224 1/o)	EMC_March_16_FRANCE_DOE_John.pdf (231 Ko)	

4- File type

Please, send all Biographical Forms in .pdf

5- List of candidates

Please send a list with names of all the candidates and the session (March or October).

6- Title of email

Please give the subject as EMC 2016

For queries please contact AICA Office: aica.office@gmail.com

Thank you!